



TENDER NOTICE
UNIVERSITY OF SARGODHA
Tender No: PC-II/18/2025-26

University of Sargodha intends to purchase the below mentioned items. Relevant interested firms who are registered on **e-PADS (Electronic-Pak Acquisition and Disposal System)** and with Income Tax / GST departments may submit their bids **only through e-PADS**, upto **08-07-2026 at 11:00AM** and will be opened on the same day at **11:30AM** in the presence of representatives of the firms in Directorate of Procurement & Stores.

Sr. No.	Name of Item	Qty.	Estimated Cost	05% Bid Security
1.	Heavy Duty Photocopier Machine	01No.	Rs.1,170,000/-	Rs.58,500/-

TERMS & CONDITIONS

1. Detailed Bidding documents are available immediately on the websites of University of Sargodha <https://su.edu.pk> and Punjab Procurement Regulatory Authority <http://ppra.punjab.gov.pk> after publication of tender notice.
2. The bidder shall download the bidding documents from the above websites and participate in the procurement process without paying any cost or fee as per PPRA rules.
3. Bids should be submitted through **e-PADS (Electronic-Pak Acquisition and Disposal System)** and the same should be opened online as per above mentioned schedule. Only e-bids submitted through e-PADS shall only be entertained / accepted.
4. Bidders are advised to ensure uploading the **Bid on e-PADS Portal**, well before the submission deadline, and not wait for the last date and time to upload the bid. Bid submission on e-PADS Portal shall entirely be the responsibility of the bidder. University of Sargodha shall not be held responsible for any issues thereof.
5. **05%** Scheduled Bank CDR (Refundable) of the Estimated Cost (**as mentioned above**) is required as Bid Security.
6. **The bidder shall submit hardcopy of the financial instrument in addition to the scan copy uploaded at e-PADS as bid security in the form of CDR/PO/Demand Draft in favor of Treasurer, University of Sargodha, well before the closing date and time otherwise bid shall not be entertained.**
7. In case of official holiday on the day of submission, next day will be treated as closing date.
8. For all correspondence, please use postal address, **Directorate of Procurement & Stores, University of Sargodha, Sargodha.**
9. **Purchase will be made under PPRA (Punjab) rule 38(2)(a) “single stage two envelope procedure” as amended from time to time.**
10. All Firms shall have to follow all terms and conditions issued by University of Sargodha and PPRA (Punjab) from time to time.

Chairman Purchase Committee
Directorate of Procurement & Stores
University of Sargodha
Contact No: 048-9230110, 048-9230811